# Calgary Housing Action Initiative
# Community Working Groups Meeting Guide

## To Do At This Meeting:

1) **Introduce yourselves.** Say your name, which community you live in and, optionally, which other working groups or organizations you're a part of in relation to housing.
2) Have everyone **fill out the contact list.**
3) **Go around for everyone to tell a short story** relevant to the housing crisis—personal or of someone they know. People can choose to pass if they don't want to tell a story.
4) **Discuss your priorities** for specific issues you want to address. E.g., are you most concerned about temporary shelters, rent control, abusive landlords, government support programmes, etc., — or other issues?
5) Discuss ideas for **what you would like to do in your community**.
   - Host a town hall on housing issues.
   - Go door-knocking to connect with neighbours.
   - Host a coffee-shop meeting or discussion group.
   - Arrange to speak at community groups, schools, business groups, religious groups, etc.
   - Make a video or other project about the issues.
   - Etc.
6) **Pick a coordinator for your group.** The coordinator is not "in charge"—everyone in the group has a say in what you do together. Coordinators are responsible for things like calling everyone in the group to make sure everyone knows about upcoming events, meetings, etc. They are also responsible for booking meetings, and staying in touch with the other CHAI coordinators.
7) Discuss **when and where you can meet next** in your community to continue to work on this.
8) **Go around again**, having everyone say their names and what they hope to achieve with CHAI.

## Resources to Help Your Working Group

You don't have to do everything on your own. CHAI as a whole can help with:

- Booking meeting spaces or halls for events.
- Getting speakers on specific issues, or the issues in general.
- Printing posters and flyers.
- Supports such as bus-tickets to make events and meetings more accessible to low-income participants.
- Setting up email lists and website resources for your groups.
- Promoting your events and meetings.
- … and probably other things, too. It doesn't hurt to ask.

## Contacting CHAI

Web: housingaction.ca

Email: admin@housingaction.ca

Phone: 262-2934 (11am–7pm daily)

**Communities:** _____

**Coordinator:** _____

## Participant List

**Name, Email, Phone, Community**

Use backside if more space is needed.